

WILL/GRUNDY EMERGENCY MEDICAL SERVICES SYSTEM

TITLE: CONTINUING EDUCATION ACCEPTANCE & VALIDATION STANDARDS

POLICY: IDPH CODE 515.330

In compliance with IDPH Section 515.330 I) G) H) of the EMS System Program Plan, the System will adhere to the following policy in regards to Acceptance Standards for Continuing Education.

I. Continuing Education Hours Required Toward Relicensure

- A. Continuing education classes, seminars, clinical time, workshops, or other types of programs shall have an assigned IDPH approved site code to be submitted as acceptable CE hours. On-line CE programs are acceptable from the following sites: EmCert.com, Eminent.com, ems-ce.com, and MedicEd.com with a certificate of completion.

II. IDPH State Site Code Continuing Education

- A. Continuing education classes, seminars or other types of programs shall be approved by the IDPH before being offered to the EMT. An application for approval shall be submitted to the System EMS Medical Director on the prescribed form (The BLUE "TRAINING PROGRAM APPLICATION FORM") at least 90 days prior to the scheduled CE session. The System EMS Medical Director will then forward the approved application to the IDPH Region EMS Coordinator.
- B. Approval will be granted, provided the CE application is complete, has been received in the required amount of time, and the content of the program is based on topics or materials from the U.S. Department of Transportation National Standard Curriculum. Upon approval, the IDPH will issue a site code to the class, seminar, workshop or CE program. The IDPH may decline the application or not allow portions of the CE if the 60 day "prior to" rule was not adhered to.
- C. The System may apply to the IDPH for a single System Site Code to cover didactic continuing education activities conducted by the System solely for System personnel of all levels. Activities conducted under the System Site Code shall not require individual approval by the IDPH. A Site Code may be applied for up to 2 years of CE. The appropriate level of objectives must be included for each level that the CE will address.
- D. The EMSMD of the System in which the EMT functions shall be responsible for determining whether a particular State-approved didactic CE program is acceptable for credit within the System.
- E. The System or IDPH Regional EMS Coordinator is responsible for verifying specific Continuing Education hours earned by the EMT.

III. Levels of Relicensure

- A. Numbers I and II above will apply to the re-licensure of the following:
 EMT's (all levels), PHRN's (Prehospital Register Nurse), First Responder-AED
 ECRN's (Emergency Communication Registered Nurse)

EFFECTIVE DATE: 01-30-98

REVISED DATE: 10-05-98, 03-28-00, 6-24-04