

SILVER CROSS EMERGENCY MEDICAL SERVICES SYSTEM

TITLE: **SYSTEM ENTRY REQUIREMENTS - EMT-P, EMT-I, AND PHRN**

POLICY:

To ensure that EMT-Paramedics, EMT-Intermediates and Prehospital RN's wishing to enter and operate in the Silver Cross EMS System have received adequate training and performed at an acceptable standard.

- I. **Licensed Paramedics, Intermediates and Prehospital RN's** may enter (function in) the Silver Cross EMS System by successfully completing the following requirements:
- A. **Submit the attached System Entry Checklist completely filled out and signed** by the applicant. Submit the following with the completed checklist: Copies must be clear and easily readable.
1. Copy of current (EMT-P, EMT-I, or PHRN) Illinois State license.
 2. Copy of current CPR Card-both sides. **(Copy all cards and licenses on 1 page)**
 3. Copy of Drivers license. **The copy must be completely legible for photo and DL #.**
 4. Letter of **Good Standing** from entry applicant's current EMS System; including verification that he/she has received training and/or has been tested on the current DOT Curriculum.
 5. Copies of all continuing education hours acquired in entry applicant's current re-licensure period. (This is only necessary when Silver Cross will be the Primary System.)
 6. Verification of successful completion of Region 7 SMO exam for current level of licensure. This exam is based only on the Standing Medical Orders. The exam level (ALS/ILS/BLS), exam date, and exam score shall be included in the verification. ALL entry applicants must complete this exam or show verification of completion.
 7. Interview with the System EMS Medical Director or Manager. Pre-slated dates will include the first and third Tuesdays of each month between the hours of 1:30 pm and 3 pm. Under special circumstances, other times may be made available upon request.
 8. Successful completion of system entrance written and practical exams consisting of a 10-question medical math exam, a 10-question EKG strip identification exam, a needle cricothyroidotomy practical skills exam, an advanced airway practical skills exam and an ACLS megacode practical exam. This must be scheduled and completed at the System office along with the Interview (see # 7 above).

Note: Failure of any exam shall warrant the entry applicant to complete a 4-hour Emergency Department rotation with the System's EMS Medical Director.

9. Individuals coming from OUTSIDE REGION 7: This means individuals not in a Region 7 EMS System currently and/or not trained by a Region 7 EMS System must successfully complete the 100-question multiple choice Region 7 Entrance Exam. Other Region 7 Systems are Advocate Christ, South Cook County (Ingalls), St. Mary's, Morris, and Riverside. This Entry Exam is different than the SMO Exam. NON-Region 7 applicants must take this Entry Exam to enter any Region 7 EMS System.

SILVER CROSS EMERGENCY MEDICAL SERVICES SYSTEM**TITLE: SYSTEM ENTRY REQUIREMENTS - EMT-P, EMT-I, AND PHRN****POLICY: CONTINUED**

- B. The Agency Coordinator shall assist the applicant in completing the checklist and is required to sign the System Entry Checklist. The EMS Coordinator shall review the Checklist with the entry applicant ensuring all information on the checklist is clear and legible to avoid delays.

NOTE: SILVER CROSS EMS SYSTEM ID NUMBERS ARE ISSUED AFTER ALL ENTRY REQUIREMENTS HAVE BEEN COMPLETED & LICENSE RECEIVED.

- II. **New Graduates of the Silver Cross EMS Paramedic Education Program** that presently have EMT-B System ID numbers will automatically receive a new Paramedic System number upon successful completion of the ALS SMO exam and State licensure exam. The System no longer receives carbon copies of new licenses, so please forward a copy of the new Paramedic's license upon System entry. The graduate must have their Illinois Paramedic License physically in their possession in order to begin functioning as a Paramedic. A graduate that does NOT already have a System number will need to have their Silver Cross Agency send an affiliation letter and request one. A CE Blue Book may be obtained through their Silver Cross Agency's EMS Coordinator or their Agency may track CE in other ways for their EMS providers. The graduate should check with his/her perspective Silver Cross EMSS Agency regarding both of these issues.
- III. **New Graduates of any other Paramedic Program** must complete the entire System Entry Checklist. The entire checklist is required even if the new Paramedic is already an EMT-Basic in the Silver Cross EMS System.

ATTACHMENTS: 1 – PAGE (Entry Checklist)**EFFECTIVE DATE:** 09-01-94**REVISED DATE:** 12-29-2010, 06-17-11, 10-18-11**REVIEWED DATE:**

EMT-P, I & PHRN SYSTEM ENTRANCE CHECK LIST & PERSONAL PROFILE

All items must be completed. Print only. All copies must be clear and easily readable.

ENTRY DATE: ___/___/___ SYSTEM # _____ (Assigned by System) SS# _____ - _____ - _____

NAME: _____ D.O.B. ___/___/___

HOME ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____ COUNTY: _____

HOME PHONE :(_____) _____ CELL PHONE :(_____) _____

SILVER CROSS EMS AGENCY: _____

WHAT SYSTEM WILL BE YOUR PRIMARY SYSTEM: _____

WHERE WERE YOU TRAINED (SYSTEM NAME) _____ AND YEAR _____

DONE - ✓ DESCRIPTION OF ENTRY REQUIREMENTS

In special circumstances an entry applicant may be allowed to begin functioning prior to completion of the entire checklist > The EMS Coordinator must call for permission AND fax this checklist with copies of the * items. Interview must be scheduled.

1. * Copy of current State of Illinois EMT-I, PHRN or Paramedic license. { License #: _____

2. Copy of current CPR card > Expiration: _____ { Expiration: _____

3. * Copy of Driver's License. Must be legible > DL# _____

4. * Letter of "Good Standing" from Primary EMS System

5. Copy of all current Continuing Education hours. (Only if Silver Cross is your Primary System)

6. * Interview with the System's EMS Medical Director or Manager

7. SCEMSS System Entry Written and Practical Exams including:
10-Strip Identification _____ & 10-question Medical Math _____
Needle Cric _____, Advanced Airway _____, and Megacode _____

{ System Entry Appointments
will be available on the
1st and 3rd Tuesdays every
month from 1:30 pm – 3 pm
schedule @ 815-300-2900

8. * Verification of successful completion of EMS Region 7 SMO exam. Date: _____ Score: _____

9. Successful completion of Region 7 Entrance Exam – If NOT already with a Region 7 System

I agree to abide by the policies & procedures and rules & regulations of this System including DNR, and acknowledge these entry requirements as stated above.

Signature of Entry Applicant _____ Date _____

Signature of EMS Coordinator _____ Date _____